

Scoping Report for Scrutiny Committee Review

Review Topic	Matters arising from an investigation into complaints 1) to the Local Government Ombudsman about the council's response to reports of unauthorised development at Cranwellian, in Takeley parish, and about its handling of a subsequent planning application for development of a Gypsy site in the grounds of Cranwellian, 2) to the Information Commissioner about the council's response to a request for relevant information.			
Scoping Report to go to meeting on	2 September 2014			
Review to take place at meeting on	7 October 2014			
Review Format Required at meeting <i>(tick appropriate)</i>	Written Report (to be supplied at least five working days before the meeting)	Y	Presentation	Y
Portfolio Holders	Councillor Barker and Councillor Walters			
Lead Officer	Roger Harborough			
Stakeholders	Essex County Council as Lead Local Flooding Authority Environment Agency			

Suggested Terms of Reference	<ul style="list-style-type: none"> ▪ To scrutinize the investigations carried out by the LGO and IC, the evidence considered by these external arbitrators and their conclusions, and the council's response to their findings.
Suggested Purpose and/or Objective of the Review	<ul style="list-style-type: none"> ▪ To enable the Committee to satisfy itself that the LGO carried out a thorough investigation of the material circumstances, as far as is practicable, and that, the council having accepted the investigator's remedies, no further investigation should be opened
Methodology / Approach (methods to be used to gather evidence)	<ul style="list-style-type: none"> ▪ Review of the written material supplied to the LGO and IC and their final reports
Attendees required	<ul style="list-style-type: none"> ▪ Director of Public Services ▪ Assistant Chief Executive Legal